Regulations for “Study Trip to Management Colleges in Mainland China and Hong Kong” for Students of the College of Management, National Chiao Tung University

1. In order to broaden students' vision, to raise academic reputation, and to strengthen the cross-Strait communication, the College of Management therefore formulates the following regulations for students to participate in study trips with the following Universities:

Mainland China:
Aetna School of Management, Jiao Tong University, Shanghai;
School of Management, Jiao Tong University, Xi’ An;
School of Economics and Management, Jiao Tong University, Southwest;
College of Economics and Management, Jiao Tong University, Beijing;
Guanghua School of Management, Peking University, Beijing;
School of Economics and Management, Tsinghua University, Beijing;
And any other Universities approved by the administrative meetings of the College of Management

Hong Kong:
Faculty of Business and Economics, The University of Hong Kong;
Faculty of Business Administration, The Chinese University of Hong Kong.

2. Application Criteria for the Study Trip
Any student of the College of Management, who fulfills the following criteria, could apply through his/her Department or Institute to the above mentioned Universities for study trips:

(1) Graduate students who have courses from any full-time instructors, who need to lead the student(s) to the above mentioned Universities for study trips due to course requirements.

(2) Graduate student who obtained recommendation from his/her advisor or director and accepted by any of the above mentioned Universities.

(3) Undergraduate student who has completed a study of two years or more, and obtained recommendation from his/her director and agreement from his/her parents, as well as accepted by any of the above mentioned Universities.

3. Duration and Content of the Study Trip
The period varies from a few days to one semester. The contents of the trip are: (1) study, (2) visit and (3) communicate with local students. The time period and contents of the
study trip are subject to the agreement between the College of Management and the local universities.

4. Costs
   (1) According to the agreement, students who study in Mainland China are not required to pay course fees but may need to pay other fees. Local universities will assist in arranging free or charged accommodation.
   (2) Students who study in Hong Kong are required to pay tuition and accommodation fees.
   (3) Students are still required to pay related administration fees to our university.
   (4) Students are responsible for their travel costs, living expenses, insurance and other costs. Subsidy may be applied from the respective advisor as part of the research project’s fund.

5. (1) Students who participate in the study trip must comply with the regulations of the local universities and local laws.
   (2) Undergraduate students must be guided by teacher(s).
   (3) Students are required to have life and medical insurances.

6. This regulation is approved by the administrative meetings of the College of Management, and is audited by the administrative meeting of the University.